APPLICATION FOR INDEPENDENT STUDY
Please Print

Student’s Name ________________________________ ID Number ____________________________

Student’s E-mail Address __________________ Class ________________________________

Student’s Major ______________________________

Instructor’s Name ______________________________ Department or Division __________________

Course Prefix and No. (e.g., BI 499) ____________ Semester/Session ______________________

Title of Project ____________________________________________________________

______________________________________________________________________________

Brief Description of Project (detailed outline is to be attached to this form)

______________________________________________________________________________

______________________________________________________________________________

Grading:  Letter Grade __________ Pass-Fail ___________ No. of Credits ___________

Methods of Evaluation (number of tests, papers, etc.) ________________________________

______________________________________________________________________________

No. and length of meetings ________________ Hour(s) per meeting ______________________

Other Comments __________________________________________________________________

Approval Signatures:

Student ___________________________ Date ______________

Instructor ___________________________ Date ______________

Department Chair or Division Head ___________________________ Date ______________

Dean of Undergraduate Education __________________________________ Date ______________

The completed Application for Independent Study form with all approval signatures must be submitted to the Registrar’s Office at the time of registering for the course.

Tuition waivers and special discounts do not apply to independent studies, tutorials, and internships.

Please return the completed form to the Registrar’s Office.

Please consult the Undergraduate Catalog for requirements and deadlines. There is a distinction between an Independent Study and a Tutorial. A Tutorial is a course which is already listed and described in the Undergraduate Catalog but is studied independently by the student. This form is not to be filled out for Tutorials. Special permission from the Dean of Undergraduate Education is needed to enroll in Tutorials.

c: Project Advisor, Registrar, Department Chair or Division Head, Student

Academic Affairs Office
Revised 8/10