

2010 ANNUAL SECURITY REPORT

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the College and University Security Information Act of the Commonwealth of Pennsylvania (Act 73 of 1988), also known as the Uniform Crime Reporting Act.

2010 ANNUAL FIRE SAFETY REPORT

In compliance with section 485(i) of the Higher Education Opportunity Act, otherwise known as the Campus Fire Safety Right-to-Know Act.



DESALES UNIVERSITY

A MESSAGE FROM THE CHIEF OF POLICE

Your safety on the campus of DeSales University is important to us. Through the efforts of the members of the DeSales University Office of Police Operations & Public Safety, with assistance from many other departments, we strive to continually improve our ability to prevent crime.

While DeSales University presents unlimited opportunities to experience the many advantages of life in a university community, each of us must exercise precautionary measures to prevent ourselves from becoming a victim of crime.

The members of our department are dedicated to maintaining the campus as a safe place in which to live, work, and study. We must, however, involve all community members if we want to make a difference.

Karen M. Tempinski
Director of Police Operations & Public Safety

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CAMPUS SAFETY

The Office of University Police Operations & Public Safety is dedicated to providing the highest quality of public safety and crime prevention services. Concern for the community's well-being, a desire to provide service and assistance whenever possible and a constant desire to support the academic mission of the University are all factors inherent in the department's daily operations and policies. Please carefully review the information contained in this brochure. This brochure is intended to inform the DeSales University community about issues related to safety and security and is distributed to all students, faculty, and staff as required by law.

In the fall of 2009, DeSales University's full-time equivalent (FTE) enrollment of undergraduate and graduate students was 2,378. The number of students living in on-campus housing was 986. The University employed 435 full-time equivalent (FTE) employees, including faculty, administration, and staff.

Criminal history background checks are presently conducted on all prospective full-time and part-time employees prior to an offer of employment. The university will not offer employment to applicants if they have a criminal history that is relevant to the requirements of the position or presents a safety concern. Except for some graduate school and financial aid applications, the University does not ask prospective students about previous criminal records.

The Office of University Police Operations & Public Safety is responsible for security and law enforcement on the campus of DeSales University. The vice president for administration, finance, and campus life is responsible for this office, which is supervised by a director who organizes and staffs the department in accordance with guidelines of the Campus Association of Law Enforcement Administrators. The director and staff of the Office of University Police Operations & Public Safety are committed to

enhancing the quality of life of the entire DeSales University campus community.

DE SALES UNIVERSITY POLICE DEPARTMENT OVERVIEW

The Office of University Police Operations & Public Safety is located in the Lawless Center. The office is open 24 hours per day, seven days a week. The communications center is located on the first floor. To report a non-emergency or request assistance on the DeSales University campus, call the University Police at ext. 1250 from any campus phone or 610.282.1100, ext. 1250 from an off-campus or cellular phone.

The University Police and Public Safety Department is made up of sworn/commissioned police officers, non-sworn public safety officers, and non-sworn parking authority officers. The department currently consists of 9 full-time staff members and 7 part-time officers. The full-time staff includes the following positions: a director of police operations & public safety, a police corporal, a parking authority supervisor, police officers, public safety officers, dispatchers, and an office assistant.

DeSales sworn police officers have completed police academy training as prescribed by the Commonwealth of Pennsylvania Municipal Police Officers Training and Education Commission. In addition, police officers receive 12 hours of in-service training and legal updates annually at the Allentown Police Academy. Non-sworn officers receive training in areas such as patrol, building security, key control, medical emergencies, hazardous wastes, and initial investigation procedures. All officers receive training in First Aid/First Responder, CPR, and the use of AED's (automated external defibrillators). Department personnel regularly attend conferences and seminars relevant to their duties.

This department provides law enforcement and security services to all components of DeSales University. DeSales University Police derive their authority from the Commonwealth of Pennsylvania under the provisions of Title 22 Pa.C.S.A., Chapter 5, Section 501. The department's police officers have the same authority to detain and arrest as municipal police officers. The primary jurisdiction of DeSales University Police includes property owned, leased, or otherwise under the control of DeSales University. University Police personnel are officials of the University with occupational responsibilities for safety, security, and traffic control and enforcement. DeSales University Police Department has a strong working relationship with the Upper Saucon Township Police Department. The two departments work together to investigate and resolve cases involving DeSales University community members each year. Additionally, University Police work very closely with state and federal law enforcement agencies, as well as appropriate elements of the criminal justice system. Regarding the investigation of alleged criminal offenses, DeSales University does not have any written memorandums of understand or other formal agreements with any outside law enforcement agency.

The DeSales University Police Department has access through the Lehigh County Communications Center to criminal records, wanted persons, stolen property and vehicle information. All crimes reported to DeSales Police are thoroughly investigated and are referred for prosecution through the Lehigh County District Attorney's office when appropriate. Criminal matters involving students may also be referred to the University administration for disciplinary action.

REPORTING CRIMINAL INCIDENTS AND OTHER EMERGENCIES

Like any community, DeSales University experiences crimes, accidents, injuries, and other emergencies. Any

criminal offense, suspected criminal activity or other emergency on campus should be directly reported to the University Police by telephone or in person.

For emergencies, dial 911 or extension 1250 from any campus phone, or 610.282.1100, ext. 1250, from any off-campus public or private phone. These numbers are staffed 24 hours a day by communications personnel. All crimes and/or emergencies occurring on campus should be reported to this office as soon as possible. In addition to the traditional methods of reporting incidents, the University also has an Emergency Telephone network that is directly connected to the University Police communications center. These emergency blue light telephones are strategically located around campus.

Faculty, staff, and students are encouraged to report crimes directly to the University Police, but may also report criminal offenses to designated campus officials (including, but not limited to, directors, deans, department heads, judicial affairs, and athletic coaches) or to local law enforcement agencies. Upper Saucon Township Police may be contacted via telephone through Lehigh County Communications at 610.437.5252.

Members of the University community may also anonymously report criminal incidents from an on-campus phone by dialing extension 1488. To use the Confidential Crime Tip Line, call extension 1488 and leave your anonymous message. All confidential and anonymous reports of crime are included in the annual statistical report. Although exempt from reporting requirements of the Clery Act, pastoral and professional mental health counselors are encouraged to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual statistics, especially if the incident poses a continuous threat to the campus community.

The Office of Student Life (extension 1348) is located in McShea Student Center and can assist stu-

dents in reporting incidents. The Office of Human Resources (extension 1660), located on the second floor of the Lawless Center, can assist employees with reporting crimes.

The DeSales University Police report all crimes to the Pennsylvania State Police for inclusion in the Uniform Crime Reporting (UCR) System. Reports are also shared, if requested, with the Upper Saucon Township Police and other local police departments. A daily crime log is maintained at the Office of University Police Operations & Public Safety located in the Lawless Center and is available to the public during normal business hours. The log is written in a form that can be easily understood, recording all crimes reported to the University Police Department. Each log entry encompasses the nature, date, time, general location, and disposition of all reported crimes.

MISSING PERSONS POLICY

It is the policy of DeSales University to treat all reports of missing students as serious incidents and to investigate such reports completely. The DeSales University police department will thoroughly investigate all reports of missing students, treating every report as one where the person reported missing may be at risk until significant information to the contrary is confirmed. This policy establishes a framework for cooperation among members of the University community aimed at locating and assisting students who are reported missing.

The University encourages timely reporting of missing students to the university police department by all members of the DeSales community. This will assist in locating students who are reported missing and comply with federal law as stated in the Missing Person Procedures of the Higher Education Opportunity Act 2008.

Reporting Missing Students

A student may be considered missing if the student's absence is contrary to his or her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but are not limited to: (1) absence from multiple classes; (2) indicators that a student may be a victim of foul play; (3) expressed suicidal thoughts; (4) indicators of drug dependency; (5) indicators that the student may be in a life threatening situation or has been with persons who may endanger his or her welfare.

The university police department strongly recommends to all members of the DeSales Community that if there is a possibility that a student may be missing, contact the University Police as soon as possible, by calling ext. 1250.

Any University employee who receives information that a student may be missing must report this information to the University Police immediately whether the student is a resident or non-resident student.

Any student, who believes that another student is missing, should notify the University Police as soon as possible.

University Police will investigate all incidents of reported missing students and will exhaust all leads to locate resident students (those who live in on-campus facilities). In situations where the student is a non-resident (resides off campus), the University Police will notify the appropriate law enforcement agency in the jurisdiction where the student resides or was last seen. University Police will cooperate fully with the investigation, providing assistance as requested. When applicable, University Police will notify outside law agencies as soon as possible.

Upon receiving a report of a missing student and conducting a preliminary check of the student's room and other areas on campus that the student may frequent, University Police will notify the vice president

for student life or his/her designee. In addition, the director of DeSales emergency management office will be notified.

Emergency Contact Information

At the beginning of each academic semester, all students residing in on-campus housing will be notified of the following:

1. The student will have the opportunity, through WebAdvisor or during check-in to the residence halls, to identify a contact person or persons who will be notified within 24 hours of the determination by law enforcement that the student is missing;
2. This contact information will be confidential and will be accessible only to authorized University officials and it will not be disclosed, except to law enforcement personnel involved in a missing persons investigation;
3. For students who are 18 years of age or older, this notification to the designated emergency contact person will be made within, but no later than, 24 hours after the student is determined to be missing. If a designated person has not been identified by the student, the student affairs department or the DeSales University Police will notify the student's custodial parent or guardian;
4. For students who are under 18 years of age and not emancipated, the student affairs department or the DeSales University Police shall notify the student's custodial parent or guardian within 24 hours of the determination that the student is missing and will also notify the student's designated emergency contact person.

EMERGENCY RESPONSE PROCEDURES

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat

to the health or safety of students or staff occurring on campus or on adjacent public property, authorized University officials will immediately notify the University community, unless issuance of such notification compromises efforts to contain the emergency. Emergency messages will include information about what has occurred and directions on what to do next. Mediums through which messages may be sent include text messages to registered cell phones (e2Campus); e-mail messages; messages on the University's website; an outdoor warning siren (BigVoice); and police loudspeakers.

Emergency response and evacuation procedures are published online and are accessible at the following address: www.desales.edu/default.aspx?pageid=12275. All students and employees are highly encouraged to read and regularly review the University's Emergency Response Plan. Emergency response and evacuation procedures are tested, at a minimum, on an annual basis. Additional information pertaining to these procedures can be obtained from the Director of Emergency Preparedness Planning at extension 2242.

TIMELY WARNING POLICY

The DeSales University Police Department and the Office of Student Life are responsible for providing relevant information to the campus community when facts exist and information is received that there is reason to believe that a crime or event has occurred that may represent a serious or ongoing threat to the safety of students and employees. In the event such a situation arises, the University Police chief or the vice president of student life shall order the issuance of a timely warning known as a Campus Crime Alert.

A Campus Crime Alert will be distributed as soon as possible after an incident is reported to the University Police Department. Crime alerts will also be disseminated when relevant information is

received from local police agencies. Anyone with information warranting a Campus Crime Alert should immediately report the circumstances to the DeSales University Police by calling 610.282.1100, ext. 1250 or in person at the DeSales University Police Department, located in Lawless Center.

The University provides this information to the campus community in a timely manner with the intent that members who are made aware of these crimes may adjust their work or study patterns or habits to incorporate a higher degree of awareness of personal safety within their lives.

Depending on the circumstances, crime alerts are issued in two formats—hard copy and electronic postings. These alerts may be distributed by any one or more of the following means:

- Postings in campus buildings on bulletin boards and front doors. Crime alerts will be posted in residence halls and academic buildings by staff from the Office of University Police and the Office of Student Life;
- Electronic Postings on the main page of the DeSales University website: www.desales.edu;
- Via the University e-mail system; and
- Via text messaging to registered mobile phones and e-mail addresses through e2Campus.

Information included in a Campus Crime Alert will typically include, at a minimum:

- A succinct statement of the incident and type of crime, including location, date, and time of occurrence;
- A physical description of the suspect(s);
- Date and time the Campus Crime Alert was released; and
- Appropriate safety tips.

EMERGENCY MASS NOTIFICATION SYSTEM

DeSales University has an emergency mass notification system called e2Campus that is capable of sending campus crime alerts instantly and simultaneously to registered mobile phones, wireless PDA's, and official University e-mail addresses. In the event of a school closing or emergency situation, DeSales University will send text messages and e-mails to all students and employees registered with e2Campus.

To register, go to the following link: www.e2Campus.com/my/desales/signup.htm. Please have your cell phone with you and turned on.

To complete the process of self-enrollment:

1. Enter your DeSales University Web Advisor login as your user name (i.e. pr2110).
2. Complete all required fields.
3. Choose the appropriate opt-in list of groups listed.

Record your user name and password in a safe place. If you change phones or providers, you will be required to use this information to update your personal e2Campus account.

Once you complete the validation part of registering your phone, the next page will say "You have successfully signed up." You will see a "Log-In" button for your new account. To complete your registration, you **must** open your account and enter your e-mail address, then click the "Add E-mail" button. You will instantly be e-mailed a verification e-mail that you must proceed to open. After opening, you **must** click on the validation link. You're done! If you need assistance with the sign-up process, contact DeSales University Police at ext. 1250 during normal business hours.

OFF-CAMPUS CRIMINAL ACTIVITY

The University Police Department is notified of crimes occurring off campus from other law enforcement agencies when those agencies request assistance or when they have information that may be of mutual interest. The Department receives crime analysis bulletins from local law enforcement agencies on a frequent basis and reviews these reports for any reported incidents. The jurisdiction of the University Police extends to buildings or property owned by the University. The University Police, therefore, have a limited role in investigating criminal activity in other locations. The University does not recognize any off-campus organizations such as a sorority or a fraternity. The University may take disciplinary action, independent of civil authorities, for activities which take place off-campus when the interests of the University are adversely affected.

ACCESS AND MAINTENANCE OF CAMPUS FACILITIES

General Access

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized visitors. With the exception of the residence halls, which are locked at all times, most campus facilities are open when classes are in session, or by special request coordinated with the Office of Auxiliary Services or University Police. When classes are not in session and when the campus is officially closed, all buildings are locked and only faculty, staff and students with proper authorization/identification are allowed access.

The general public may attend cultural and educational events on campus; access, however, is limited to the facility in which the event is held or public access buildings, i.e., McShea Student Center, University Center.

Authorization for use of the campus grounds for assembly purposes must be obtained in advance from the Office of Student Life or the Office of Auxiliary Services.

Access to Residence Areas

Access to residence areas is restricted to residents and their guests. Entrance to residence halls is monitored by an electronic key access system which is connected to a central computer located at DeSales University Police Department. Residence halls are locked 24 hours a day. All doors, except main entrance doors, are alarmed. The University Police are notified whenever a door is forced open or propped open for a significant period of time. Access to residence halls is also recorded by surveillance cameras that are monitored by University Police

Opposite sex visitation is permitted in upper class residence halls/floors between 9:00 a.m. and 1:00 a.m. Sunday through Thursday and 9:00 a.m. to 3:00 a.m. on Friday and Saturday. Freshmen residence halls/floors allow opposite sex visitation between 10:00 a.m. to 12:00 a.m. Sunday through Thursday, and 10:00 a.m. to 2:00 a.m. Friday and Saturday.

Maintenance

The campus is maintained by DeSales University facilities services personnel who pay particular attention to safety and security issues, working closely with the University Police to ensure a safe environment. Facilities services maintains the buildings, grounds and utility systems, and provides custodial services for DeSales University. Facilities services personnel respond to reports of inoperable doors, burned out lights, broken windows, malfunctioning alarms and other maintenance requests.

Students and employees are encouraged to report maintenance problems directly to the Office of Facilities Services (extension 1240). If this office is

closed, any safety issues or emergency conditions should be reported to the University Police who will notify facilities services. If necessary, University Police will stand by until the problem is corrected.

On a daily basis, the University Police check exterior lighting levels, noting any burned out lights and surveying areas for the need of additional lighting. Emergency blue light and elevator telephones are checked monthly. Deficiencies are reported to facilities services.

STUDENT HOUSING INFORMATION AND POLICIES

On-campus housing is available for full-time, traditional day students and graduate students. The types of housing available include traditional rooms which share common bathrooms, suites in which two residential rooms are joined by a shared bathroom, and town home style apartments for junior and senior students. A professional residence life staff member or member of the student affairs professional staff resides in every residential area.

In each residence hall, each floor wing has one resident advisor, an undergraduate student trained to assist in the developmental growth of all students through educational programming efforts. The ratio of staff to students is 1:24.

Approximately 65% of our full-time undergraduate students live on campus. The number of students in residence during the fall of 2009 was 986. The total number of traditional day students, full-time and part-time, was 1,729.

Returning students select their room and roommates in the spring semester for the following academic year. They are permitted to select rooms in residential areas designated for upper-class students. Freshmen are assigned rooms in either the all-male, all-female,

or co-ed (by wing) freshmen residence hall and are informed of their room and roommate assignments in July. Upper-class students are sent confirmation of their assignments in July. Students are obligated to remain in University housing for the entire upcoming academic year upon signing a housing contract the previous spring.

During the academic year, there may be a time when a student is interested in moving rooms. The student needs to complete a room change request and wait until one of the professional staff members has contacted him or her regarding his/her request prior to any move. The first two weeks of any semester there is a room freeze period where no changes are permitted except in emergency situations. Once a room change is approved, the student must contact the access control coordinator (ext. 1513) to obtain a new key and return the old room key.

During break periods, the residence halls close. Athletes and other students with commitments to the institution must have approval from the Office of Residence Life in order to remain on campus. These students may be relocated to one building on campus.

Students are permitted to have guests who are over the age of 16 as visitors in the residence halls. Each guest must have valid picture identification and be escorted by the resident host at all times. Visitation hours vary by building and are printed in the student handbook. Overnight visitors of the same gender are permitted, but must be registered in accordance with student life policy.

Each residence has security card access for students to enter. University Police and residence life staff routinely patrol the inside and outside of the residence halls. Students play a significant role in the security of their residence and are encouraged to keep their windows and doors locked, taking care not to misplace or lose their keys and access cards, and by

reporting suspicious behavior to University Police immediately. All residence rooms are equipped with lockable doors. The exterior doors of the University Heights townhouse units are equipped with an offline electronic lock system featuring dual validation credentials. In order to access their assigned unit, the student must swipe their DeSales University ID card, as well as enter a personal identification number, unique to their card. The exterior doors of the residence halls are equipped with an online proximity card access system. The first floor windows in all residence halls, except Conmy and Tocik Halls, are equipped with window limiters. The first floor windows of Conmy and Tocik Halls have security screens installed.

Students are expected to be responsible for their room key or entry card. Students who are found to be responsible for compromising security by propping doors, using a window for entry, and giving their key or access card to others face strict University disciplinary action. All card access and fire egress doors are monitored by University Police 24 hours per day via pager. Upon a door being forced open or propped open, University Police immediately receive notification of the exact location of the infraction and respond to investigate.

The facilities department maintains the grounds, lighting and maintenance of all University buildings. Regular checks are made by University Police and maintenance staff for lighting concerns or other potential dangers surrounding the campus facilities.

The residence life staff spends a total of three weeks prior to the start of the academic year training to prepare for the return of students. In addition to this training, the staff continue to have weekly staff meetings and monthly in-service trainings throughout the year. This training includes professional staff training and resident advisor training. During this training, the University Police provide sessions on security, fire

safety, sexual assault awareness, illegal drug use, and other pertinent information.

Resident advisors conduct floor meetings with resident students concerning security and enforcement procedures at the beginning of each academic year and when needed. A copy of the DeSales University Student Handbook, outlining various housing security policies, is also made available to resident students online by the dean of students office. Upon request of the Office of Residence Life, University Police also present safety and awareness programs to students.

ALCOHOLIC BEVERAGES

The use, possession, or distribution of beverages containing alcohol on University property, including residence halls, is governed by the laws of the Commonwealth of Pennsylvania and by the DeSales University Alcohol and Drug Policy which can be found at the following website: www.desales.edu, key words “drug & alcohol policy.”

Alcoholic beverages are prohibited outside all University residences and in all public areas of University residences, including but not limited to hallways, stairwells, laundry rooms, lounges, public restrooms, and common living spaces in the University Heights. The University alcohol policy is strictly enforced in all residence halls.

The following University rules apply on property owned or controlled by the University or as part of any University activity:

- The possession or consumption of alcoholic beverages by persons under 21 years of age is prohibited. Additionally, it is further prohibited for any student or employee to be in the presence of a person illegally possessing or consuming alcoholic beverages.
- Providing alcohol to or hosting alcohol gatherings

with individuals under 21 years of age is prohibited.

- Intoxication and the consumption of alcoholic beverages by students or employees so as to adversely affect academic or job performance and/or endanger the physical well-being of other persons and/or oneself, or which leads to damage of property is prohibited.
- It is prohibited to possess or dispense beer in a keg, beer ball, or anything else leading to excessive consumption. Empty beer kegs and beer balls are also prohibited. Empty containers of alcohol, including cans, bottles and kegs, shall be considered acceptable evidence of alcohol consumption.
- A resident who is 21 years or older may not have more than one case of beer, one gallon of wine, or 1.75 liter liquor bottle in his/her possession or room.
- Homemade alcoholic beverages are prohibited.
- Drinking games involving alcoholic beverages are prohibited.

The following represents a summary of relevant statutes from the Pennsylvania Crimes Code (Title 18) and the Pennsylvania Liquor Code (Title 47) for alcohol related offenses:

1. A person, under the age of 21, commits a summary offense if he/she attempts to purchase, purchases, consumes, possesses or knowingly and intentionally transports any liquor or malt or brewed beverages. Maximum fine \$300 plus court costs and mandatory loss of your drivers license for 90 days for a first offense, one year for a second offense and two years subsequent offenses. Police officers making an arrest for this offense are obligated to notify the parents or guardians of the minor charged (Pa C.S.A. 6308).
2. A person is guilty of a summary offense for a first violation and a misdemeanor of the third degree for any subsequent violations if he/she is

under the age of 21 and knowingly and falsely represents him/herself to be 21 years of age or older, for the purpose of obtaining any liquor or malt or brewed beverages. Maximum fine is \$500 plus court costs and loss of driver's license (Pa C.S.A. 6307).

3. A person is guilty of a misdemeanor of the third degree if he/she knowingly, willfully, and falsely represents to any licensed dealer, or other person, that a minor is of legal age for the purpose of inducing a person to sell or furnish any liquor, malt or brewed beverages. The minimum penalty is a fine of not less than \$300 (Pa C.S.A. 6309).

4. A person commits a misdemeanor of the third degree if he/she intentionally and knowingly sells or intentionally and knowingly furnishes, or purchases with the intent to sell or furnish, any liquor or malt or brewed beverages to a person who is less than 21 years of age. Minimum penalty for violating this subsection is a fine not less than \$1000 for the first violation and a fine of \$2500 for each subsequent violation plus court costs (Pa C.S.A. 6310.1A).

5. A person commits a misdemeanor of the second degree if he/she intentionally, knowingly or recklessly manufactures, makes, alters, sells or attempts to sell an identification card falsely representing the identity, birth date or age of another. Minimum penalty is a fine of not less than \$1000 for the first violation and a fine of not less than \$2500 for each subsequent violation (Pa C.S.A. 6310.2).

6. A person commits a summary offense for a first violation and a misdemeanor of the third degree for any subsequent violation if he/she, is under 21 years of age and possesses an identification card that falsely identifies the person as being 21. It is also a violation to use the identification card of another individual. Minimum penalty is a fine not more than \$500 plus court costs (Pa C.S.A. 6310.3).

7. It is unlawful for any person who is an operator or any occupant in a motor vehicle to be in possession of an open alcoholic beverage container or to consume any alcoholic beverages or controlled substances. This is a summary offense with a maximum penalty of \$300 (Pa C.S.A. 7513).

8. A person is guilty of a summary offense if he/she appears in any public place under the influence of alcohol or a controlled substance. Penalty is a maximum fine of \$300 plus court costs (Pa C.S.A. 5505).

9. A minor (under 21 years of age) shall not drive, operate or be in physical control of a motor vehicle while having alcohol in his/her system. This is a summary offense with a fine of \$100 (Pa C.S.A. 3718).

10. A person shall not drive, operate or be in physical control of the movement of a vehicle while under the influence of alcohol or a controlled substance to a degree that renders the person incapable of safe driving. For an individual who is 21 years of age or older, the Blood Alcohol Content is .08, for a minor under 21, the Blood Alcohol Content is .02. It is a misdemeanor of the second degree for a first offense.

DeSales University Police Department enforces the laws of the Commonwealth of Pennsylvania, including underage drinking laws. In addition to criminal prosecution, students who violate any law may be subject to formal disciplinary action. Refer to the DSU Student Handbook for additional information.

ILLEGAL DRUGS

The illegal possession, use, distribution, or sale of drugs is prohibited at DeSales University. The University expresses its concern about drug use, not only because it is a violation of state and federal law, but because it is a serious detriment to the mission

and goals of an academic community and to the health and well being of young people.

DeSales University prohibits illegal drugs and drug paraphernalia on property owned or controlled by the University or as part of any University activity. Drug paraphernalia is defined as any legitimate equipment, product, or material that is modified for making, using, or concealing illegal drugs and includes, but is not limited to, bongos, roach clips, drug pipes and any items modified or adapted so that they can be used to consume drugs. Drug paraphernalia found on University property will be confiscated.

Both the Commonwealth of Pennsylvania and the United States of America have enacted laws concerning what are commonly known as illegal drugs or controlled substances. The unlawful manufacture, distribution, dispensing, possession, or use of illicit drugs is prohibited at DeSales University. Additionally, it is prohibited for anyone to possess paraphernalia that may be used in conjunction with the use or sale of illegal drug substances.

Any individual who violates Federal or State drug laws may be subject to criminal or civil prosecution. Students who violate the drug policy are also subject to disciplinary action ranging from residential suspension to expulsion. Refer to the DSU Student Handbook for additional information.

The DeSales University Alcohol & Drug Policy is available at the following website: www.desales.edu, key words "drug & alcohol policy".

DRUG & ALCOHOL PREVENTION PROGRAMS

Alcohol and drug abuse affect individuals in a variety of ways which can significantly interfere with the mission of the University. Substance abuse can lead to

dependency and addiction, with serious consequences for personal health and the overall quality of life.

Counseling services and educational programs are available through the Counseling Center, the Campus Ministry Office and the Health Center. Confidential assistance will be offered to those who seek drug related counseling. Individuals, however, are always legally responsible for their own actions.

The Counseling Center also offers referrals to community drug and alcohol treatment programs, including Alcoholics Anonymous, Narcotics Anonymous, Al-Anon, and Adult Children of Alcoholics Network of the Lehigh Valley.

Various drug and alcohol prevention programs are offered or presented at the University, including the following:

- Freshman Orientation Programs
- Alcohol awareness workshop, alcohol intervention and assessment programs
- Peer Counseling and Alcohol Awareness Campaign
- Alcohol Task Force
- Alcohol screenings
- Character U Presentations
- Resident Advisor Training, Residence Hall Programming and the Wellness Living/Learning Community
- DSU Community Wellness Fair
- Current literature and resources available in the Counseling and Health Centers
- CHOICES Events
- Social Norming Campaign, CORE Survey, Professional Development Trainings

On-Campus Resources

If calling from off-campus or a cellular telephone, please dial 610.282.1100 and then the following extension:

	Extension
Counseling Center	1214 or 1462
Health Center	1221 or 1232
Campus Ministry	1892 or 1313

Community Resources

Alcoholic Anonymous	610.882.0558
Alcohol & Drug Dependence Center	610.867.3986
Caron Foundation	1.800.678.2332
Crime Victims Council Hotline	610.437.6611
Crisis Intervention Hotline	610.820.3127
Lehigh Valley Addictions Treatment Center (Allentown)	610.439.0219
(Bethlehem)	610.866.0918
Lehigh Valley Hospital (Cedar Crest)	610.402.8000
Narcotics Anonymous Hotline	610.439.1998
Sacred Heart Hospital (Allentown)	610.776.4500
St. Luke's Hospital (Allentown)	610.770.8300
(Bethlehem)	610.954.4000

WEAPONS POLICY

Use or possession of firearms, ammunition, explosives, knives or weapons of any kind are not permitted anywhere on the campus at DeSales University.

SEXUAL OFFENSE POLICY

Sexual assault is a violent crime that can be committed by a person either known or unknown to a person. DeSales University recognizes the nationwide prevalence of sexual offenses and it publicly states that such behavior, whether forcible or non-forcible,

will not be tolerated in any form. Offenders are subject to criminal prosecution under the Pennsylvania Crimes Code and disciplinary action through the DeSales University judicial process.

If an on-campus sexual offense occurs, the University will make every effort to provide support services for the victim. The University reserves the right, in its sole discretion, to take action under this policy for off-campus behavior. Sexual offenses are not only a violation of law and reprehensible in context, but are a matter of particular concern in an academic community in which students, faculty and staff are related by bonds of dependence and trust.

Sexual Offenses Defined

The federal Uniform Crime Reporting (UCR) program defines a forcible sex offense as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Non-forcible sexual offenses are defined as acts of unlawful, non-forcible sexual intercourse. These include incest and statutory rape.

DeSales University considers the following Pennsylvania crimes to be serious offenses:

- Rape, a felony of the first degree, is sexual intercourse obtained through force, threat of force, or without the victim's consent. Ejaculation is not necessary, but there must be some penetration, however, slight. Rapes occurring between people who know each other are sometimes referred to as acquaintance or date rapes.
- Involuntary deviate sexual intercourse, a felony of the first degree, is oral or anal sexual intercourse obtained through force, threat of force or without the victim's consent. The term also includes penetration, however slight, of the genitals or anus with a foreign object for any purpose other than good faith medical,

hygienic or law enforcement procedures, by force or threat of force or without the victim's consent.

- Sexual assault, a felony of the second degree, is sexual intercourse or deviate sexual intercourse without the victim's consent.
- Aggravated indecent assault, a felony of the second degree, is penetration, however slight, of the genitals or anus with a part of the offender's body for any purpose other than good faith medical, hygienic or law enforcement procedures, by force or threat of force or without the victim's consent.
- Indecent assault, a misdemeanor of second degree, is any touching of the sexual or other intimate parts of a person for the purpose of arousing or gratifying sexual desire, in either person, by force or threat of force or without the victim's consent.

A person may be considered incapable of giving consent if she/he is asleep, unconscious, suffers from a mental disability which renders the person incapable of consent, is less than 13 years of age, or is mentally or physically incapacitated by alcohol or drugs.

Reporting Offenses

Victims are strongly encouraged to immediately report all on-campus sexual offenses to University Police who may be contacted by dialing extension 1250 from any on-campus phone. If calling from a cellular or off-campus phone, dial 610.282.1100, ext.1250. Offenses may also be reported in person at the DeSales University Police Department located in the Lawless Center.

Victims may also seek support from the Health Center, the Counseling Center, the Campus Ministry Office, the dean of student's office or the vice president of student life. Additionally, victims also have the option of contacting the Upper Saucon Police Department by calling 610.437.5252. Victims of off-campus sex offenses are strongly encouraged to report

the incident to the appropriate local law enforcement agency by calling 911. If requested, institutional personnel will assist with notifying law enforcement.

While an offense should be reported immediately, it can be reported at any time. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the College and University Security Information Act of the Commonwealth of Pennsylvania (Act 73 of 1988), all reported offenses are included in the Annual Security Report.

Guidelines to Follow After a Rape or Sexual Assault

1. Get to a safe place as soon as you can.
2. Try to preserve all physical evidence.
3. Get medical attention as soon as possible.
4. Contact the police.
5. Talk with an advocate or counselor who will maintain confidentiality.
6. Contact someone you trust to be with you.

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. If you are sexually assaulted, it is important that you seek immediate medical attention. The University Police can assist you in obtaining medical care. In order to preserve evidence, do not shower, douche, wash, use the toilet or change clothing. Prompt reporting will assist police in collecting and preserving evidence. If you wish to pursue criminal charges, this evidence will later be used in prosecution.

A list of available counseling services and medical treatment facilities is available at the DeSales University Counseling Center in the McShea Student Center.

The Counseling Center, located in McShea Student Center, offers emotional support to victims, including information about common reactions to sex

offenses and ways to cope. Meetings with professional counselors are confidential and can be scheduled by calling 610.282.1100, ext. 1214 or 1462. Office hours are Monday–Friday, 8:30 a.m. – 4:45 p.m. Although professional and pastoral counselors are exempt from reporting requirements of the Clery Act, the crime may be reported on a voluntary, confidential basis to University Police for inclusion in the annual crime statistics, especially if the incident poses a continuous threat to the campus community.

The Crime Victims Council of the Lehigh Valley/ Rape Crisis Center, an off-campus agency, can also offer assistance. They can be contacted by telephone at 610.437.6611.

University Response When a Sexual Offense is Reported

1. Immediate medical assistance for the victim will be made available. If appropriate, transportation to a hospital will be arranged or provided.
2. University Police will conduct a prompt and thorough investigation of the incident. When appropriate, criminal charges will be filed with the approval of the Lehigh County District Attorney's Office and in cooperation with the victim.
3. Victims will be treated with courtesy, sensitivity, dignity and understanding.
4. University Police will answer a victim's questions at any time and will explain the criminal justice process, informing the victim of services available both on-campus and off-campus.
5. Changes in the victim's academic, living and/or employment situations will be made upon request when such changes are reasonably feasible.
6. Psychological counseling services will be immediately made available.

7. When the alleged offender is a student, the offense will also be handled within the campus judicial system.

8. When the alleged offender is a faculty member or non-faculty employee, the offense will be referred to the offices of human resources or academic affairs.

Campus Judicial Rights

If a sex offense occurs, the following applies to students:

1. The victim's academic/living situation will be changed upon request.
2. The accuser and accused will have the right to have others present during disciplinary hearings.
3. The accuser and accused shall be notified of the outcome of the campus disciplinary proceedings.

Where there is probable cause to believe that University regulations prohibiting sexual offenses have been violated, the University will pursue strong disciplinary action through its own channels. A student charged with a sexual offense can be prosecuted under Pennsylvania criminal statutes and also disciplined through the University judicial system. Even if the criminal justice authorities choose not to prosecute, the University can pursue disciplinary action. It may pursue such action whether or not legal proceedings are underway or in prospect and may use information from third party sources, such as law enforcement agencies and the courts, to determine whether University rules have been broken. Conversely, the University makes no attempt to shield members of the community from the law, nor does it intervene in legal proceedings against a member of the community.

Sanctions for students found responsible for a sexual offense violation may range from suspension to expulsion from the University.

Education and Services

The University urges all students and employees to become aware of personal safety and to exercise precautionary measures to decrease the risk of becoming a victim of crime, including sexual offenses.

The following on-campus educational programs and services are available:

- **Escort Service** – University Police provide an escort service for all members of the University community from sunset to sunrise seven days per week. The escort service is also provided for sick/injured members of the University community 24 hours per day.
- **R.A.D.** – In an effort to educate students in the area of self-defense, University Police provide women with the opportunity to attend the Rape Aggression Defense (R.A.D.) program. The R.A.D. program is a non-credit comprehensive course designed solely for women that begins with awareness, prevention, risk reduction and avoidance while progressing onto the basics of hands-on defensive training. This system of realistic defense provides women with the knowledge to make educated decisions about resistance.
- **Educational Programs** – Counseling Center staff present an annual personal safety program to Act 101 students, providing information about sexual assault prevention. University Police offer sexual assault education and information programs to students and employees upon request. Literature on sexual assault prevention and risk reduction is available at the Counseling Center, Health Center and the University Police Department.
- **Health & Wellness Fair** – In the fall semester, the Counseling Center hosts a Health & Wellness community fair with various agencies, including the Lehigh Valley Crime Victim's Council and Turning Point of the Lehigh Valley.
- **Emergency Call Boxes** – Emergency call boxes

are strategically located throughout the Center Valley campus. They are either bright yellow in color or have a steady burning blue light near them to allow for easy locating. When activated, these call boxes connect directly to University Police in seconds.

- **Campus Crime Alerts**– Timely warnings are posted throughout campus buildings whenever a sexual offense or other serious crime is reported.

Sexual Assault Risk Reduction Tips

- Avoid excessive use of alcohol and other drugs.
- Trust your instincts. If an individual makes you feel uncomfortable, remove yourself from the situation.
- Be assertive. State clearly what you want and do not want.
- Clearly communicate your boundaries and limits. If someone makes you feel uncomfortable, tell him/her early and firmly. Say no when you mean no.
- Avoid walking alone if you are distracted, upset, or under the influence of any substance which may impair your action.
- Never accept beverages, including non-alcoholic ones, from someone you don't know or trust. Never leave your drink unattended; get a new one if you do.

Resources

The following offices can provide assistance and support:

	Telephone
University Police	610.282.1100, ext. 1250
Health Center	610.282.1100, ext. 1221
Counseling Center	610.282.1100, ext. 1214
Dean of Student's Office	610.282.1100, ext. 1272
Office of the Vice President of Student Life	610.282.1100, ext. 1475
Office of Campus Ministry	610.282.1100, ext. 1898
Upper Saucon Twp Police Department	610.437.5252
Crime Victims Council of the Lehigh Valley	610.437.6611

SEXUAL OFFENDER REGISTRY

Under the federal Campus Sex Crimes Prevention Act, which went into effect on Oct. 28, 2002, any person who is required to register with the Commonwealth under Pennsylvania's Megan's Law as a sex offender must notify the state if they are employed or a student at a college or university. The law also requires institutions of higher learning to advise the campus community where law enforcement agency information provided by the Commonwealth may be obtained.

The DeSales University Police Department currently works in cooperation with the Upper Saucon Twp Police Department and the Pennsylvania State Police Megan's Law Unit to receive information on current registered sex offenders residing within the university community. Information regarding sex offenders may be obtained by contacting Upper Saucon Twp Police at 610.282.3064 or the Pennsylvania State Police website www.psp.state.pa.us/.

CRIME PREVENTION PROGRAMS

The prevention of crime before it happens is a primary goal of the DeSales University Police Department. All members of the campus community are encouraged to take an active role in their personal safety and property protection. Prompt crime reporting may prevent someone else from becoming a victim. The DeSales University Police Department requests the support, cooperation and involvement of all students and staff in maintaining the campus as a safe place to live, work and study. Members of the campus community must assume responsibility for their own safety and the security of their personal belongings by taking simple, common sense precautions.

DeSales University conducts educational programs on sexual assault prevention, alcohol and other drugs and general issues of personal safety during the orientation

program for first-year students in August, and at other times during the academic year. Upon request, members of the Office of University Police & Public Safety conduct safety workshops for residents and employees.

Bicycle Registration Program

Everyone is encouraged to register their bicycles with the DeSales University Police Department. This program enables found bikes to be identified and returned to registered owners. Registration forms are available from the University Police Department.

Operation Identification Program

Members of the community are encouraged to engrave their personal property with a unique identification number. By participating in this year-round program, individuals victimized by theft improve their chances of recovering personal property and aid law enforcement officers in successful prosecution. Any community member may borrow the engraving equipment from the University Police. University Police will also engrave personal property upon request.

Escort Service

The University Police Department provides a year-round escort service for all members of the University community from sunset to sunrise seven days per week. Individuals requesting the use of the escort service should dial extension 1250 from a campus phone for availability. The escort service is also provided for sick/injured members of the University community 24 hours per day.

R.A.D.

In an effort to educate students in the area of self-defense, the University Police Department provides women with the opportunity to attend Rape Aggression Defense (R.A.D.) classes. This compre-

hensive course begins with awareness, prevention, risk reduction and avoidance while progressing onto the basics of hands-on defensive training. Classes are designed for all women, regardless of their physical fitness ability.

The R.A.D. system of realistic defense provides women with the knowledge to make educated decisions about resistance. Two classes are normally offered in the Fall semester. For additional information or to register for a class, please contact DeSales Police at extension 1837.

CRIME STATISTICS

In an effort to provide members of the campus community with information about campus crime and crime-related problems, the University Police Department prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The statistics in this brochure are published in accordance with the standards and guidelines used by the Federal Bureau of Investigation Uniform Crime Reporting Handbook and the Clery Act in accordance with state laws (The College and University Security Information Act/ Act 73 of 1988) and federal law. Campus crime, arrests and referral statistics include those reported to the University Police, designated campus officials and local law enforcement agencies.

DeSales University reports calendar year crime statistics annually to the U.S. Department of Education. This report can be accessed on the Office of Postsecondary Education Department of Education's website: <http://ope.ed.gov/security/>.

Students and employees are notified annually about the availability of the Annual Security Report, including crime statistics. The report is available online at the following website: www.desales.edu/assets/desales/Police/2010SecurityReport.pdf.

Copies of the Annual Security Report may also be obtained by contacting the Office of University Police located in Lawless Center or by calling 610.282.1100, ext. 1740.

Crime definitions are taken from the Uniform Crime Reporting Handbook:

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including cases where automobiles are taken by persons not having lawful access even though vehicles are later abandoned; i.e., joyriding.

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, or violence and/or by putting the victim in fear.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Sex offense definitions are taken from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program:

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape

The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault with an Object

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses-Non-Forcible: Unlawful, non-forcible sexual intercourse.

A. Incest

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Geography definitions are taken from the Clery Act:

On-Campus—Defined as: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is used by students and supports institutional purposes (such as a food or retail vendor).

Non-Campus Building Or Property—Defined as: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property—Defined as all public property that is within the same reasonably contiguous area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

2009 CRIME STATISTICS FOR DE SALES UNIVERSITY

	All On-Campus Property			Non-Campus Property			Public Property			On-Campus Residential Only		
	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³
	SUB-TOTAL	TOTAL	SUB-TOTAL	TOTAL	SUB-TOTAL	TOTAL	TOTAL				TOTAL	
Murder/Non-Negligent												
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	8	0	0	8	0	0	8	0	0	7	0	7
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES,												
FORCIBLE (TOTAL)	1	0	0	1	0	0	1	0	0	1	0	1
Forcible Rape	1	0	0	1	0	0	1	0	0	1	0	1
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Fondling	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES,												
NON-FORCIBLE (TOTAL)	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	1	0	0	1	0	0	1	0	0	1	0	1
Liquor Law Violations												
Referred for												
Disciplinary Action	3	NA	18	21	0	NA	0	NA	0	1	NA	18
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations												
Referred for												
Disciplinary Action	4	NA	0	4	0	NA	0	NA	0	3	NA	0
Illegal Weapons												
Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons												
Possession Violations												
Referred for												
Disciplinary Action	0	NA	0	0	0	NA	0	NA	0	0	NA	0

Notes: No Hate Crimes reported, as defined by the Clery Act.

1 - DSU PD refers to DeSales University Police Department; 2 - USPD refers to Upper Saucon Township Police Department

3 - Non-Police refers to officials of the institution who have significant responsibility for student & campus activities; NA - Not Applicable; NR - Not Reported

2008 CRIME STATISTICS FOR DE SALES UNIVERSITY

	All On-Campus Property			Non-Campus Property			Public Property			TOTAL	On-Campus Residential Only		
	Reported to DSU PD ¹	Reported to USPD ²	SUB-TOTAL Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	SUB-TOTAL Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	SUB-TOTAL Reported to Non-Police ³		Reported to DSU PD ¹	Reported to USPD ²	Section Reported to Non-Police ³
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	12	0	12	0	0	0	0	0	12	9	0	9	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	1	0	0	0	
SEX OFFENSES,													
FORCIBLE (TOTAL)	0	0	0	0	0	0	0	0	0	0	0	0	
Forcible Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	
Sexual Assault w/Object	0	0	0	0	0	0	0	0	0	0	0	0	
Forcible Fondling	0	0	0	0	0	0	0	0	0	0	0	0	
SEX OFFENSES,													
NON-FORCIBLE (TOTAL)	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Arrests	3	0	3	0	0	0	0	0	2	3	0	3	
Liquor Law Violations													
Referred for													
Disciplinary Action	4	NA	48	0	NA	0	0	NA	48	4	NA	46	
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations													
Referred for													
Disciplinary Action	2	NA	4	0	NA	0	0	NA	4	2	NA	2	
Illegal Weapons													
Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	
Illegal Weapons													
Possession Violations													
Referred for													
Disciplinary Action	0	NA	0	0	NA	0	0	NA	0	0	NA	0	

Notes: No Hate Crimes reported, as defined by the Clery Act.

1 - DSU PD refers to DeSales University Police Department; 2 - USPD refers to Upper Saucon Township Police Department

3 - Non-Police refers to officials of the institution who have significant responsibility for student & campus activities; NA - Not Applicable; NR - Not Reported

2007 CRIME STATISTICS FOR DE SALES UNIVERSITY

	All On-Campus Property			Non-Campus Property			Public Property			On-Campus Residential Only		
	Reported to DSU PD ¹	Reported to USPD ²	SUB-TOTAL Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	SUB-TOTAL Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³	Reported to DSU PD ¹	Reported to USPD ²	Reported to Non-Police ³
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	7	0	1	8	0	0	0	0	0	6	0	1
Motor Vehicle Theft	0	1	0	1	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE (TOTAL)	1	0	0	1	0	0	0	0	0	1	0	0
Forcible Rape	1	0	0	1	0	0	0	0	0	1	0	0
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Fondling	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE (TOTAL)	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	3	0	0	3	0	0	0	0	0	3	0	0
Liquor Law Violations Referred for Disciplinary Action	13	NA	49	62	0	NA	0	0	NA	13	NA	49
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	9	NA	0	9	0	NA	0	0	NA	8	NA	0
Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	0	NA	0	0	0	NA	0	0	NA	0	NA	0
TOTAL												

Notes: No Hate Crimes reported, as defined by the Clery Act.

1 - DSU PD refers to DeSales University Police Department; 2 - USPD refers to Upper Saucon Township Police Department

3 - Non-Police refers to officials of the institution who have significant responsibility for student & campus activities; NA - Not Applicable; NR - Not Reported

UNIFORM CRIME REPORT STATISTICS

Types of Crimes Occurring on DSU Campus

Offenses Known

Crime Rate per 100,000 Students and Employees

	2009	2008	2007	2009	2008	2007
Part I Offenses						
Criminal Homicide	0	0	0	0.00	0.00	0.00
Forcible Rape	1	0	1	35.55	0.00	37.98
Robbery	0	0	0	0.00	0.00	0.00
Aggravated Assault	0	0	0	0.00	0.00	0.00
Burglary	8	12	7	284.39	415.51	265.85
Larceny-Theft (Except Motor Vehicle)	11	14	25	391.04	484.76	949.48
Motor Vehicle Theft	0	0	0	0.00	0	0.00
Arson	0	0	0	0.00	0	0.00
TOTAL PART I	20	26	33	710.98	900.28	1253.32
Part II Offenses						
Other Assaults	0	0	0	0.00	0.00	0.00
Forgery and Counterfeiting	0	0	0	0.00	0.00	0.00
Fraud	0	2	0	0.00	69.25	0.00
Embezzlement	0	0	0	0.00	0.00	0.00
Stolen Property; Buying, Receiving, Possession	0	1	0	0.00	34.63	0.00
Vandalism	11	25	13	391.04	865.65	493.73
Weapons; Carrying, Possessing, etc.	0	0	0	0.00	0.00	0.00
Prostitution and Commercialized Vice	0	0	0	0.00	0.00	0.00
Sex Offenses	0	1	0	0.00	34.63	0.00
Drug Abuse Violations	4	2	6	142.20	69.25	227.88
Gambling	0	0	0	0.00	0.00	0.00
Offenses Against the Family	0	0	0	0.00	0.00	0.00
Driving Under the Influence	2	0	0	71.10	0.00	0.00
Liquor Laws	4	10	4	142.20	138.50	379.79
Drunkenness	1	0	0	35.55	0.00	0.00
Disorderly Conduct	2	8	4	71.10	277.01	151.92
Vagrancy	0	0	0	0.00	0.00	0.00
All Other Offenses	8	7	12	284.39	242.36	455.75
TOTAL PART II	32	50	45	1137.58	1731.30	1709.08
	2009	2008	2007			
Total FTE	2813	2888	2633			
Full-time Students	2378	2427	2235			
Full-time Employees	435	461	398			

Crime Rates- One of the most useful crime statistics is the crime rate which is the number of offenses per 100,000 persons. This rate can be calculated regardless of the number of individuals in a specific population. These crime rate statistics can be used to better compare crimes in areas of different size populations. The above crime rates were computed by multiplying the known offenses by 100,000 and then dividing the total FTE into that number. The total FTE is the combined sum of the full-time equivalent undergraduate and graduate student population and the full-time equivalent employees.

CAMPUS FIRE SAFETY/ RIGHT-TO-KNOW

On-Campus Student Housing Fire Alarm Systems

All on-campus residence halls (Aviat, Brisson, Chappuis, Conmy, DeChantal, Donahue, Tocik, Welsh) and all three town home style apartment complexes (University Heights) are equipped with a centralized fire alarm systems. These systems are connected to a central computer located in the DeSales University Police Department, which sends out pages, notifying University Police of alarms and trouble conditions. They are monitored 24/7.

The fire alarm systems in residence halls are programmed to go into general alarm. When fire or smoke is detected in one room/apartment, the detectors in all rooms/apartments sound. The campus fire alarms systems meet or exceed NFPA 72, the National Fire Alarm Code.

Student rooms, hallways, and lounges in all residence halls and the student apartment complexes are equipped with smoke detectors that are hard-wired with battery back-up. All smoke detectors in Aviat Hall, DeChantal Hall, Donahue Hall, Welsh Hall, and the University Heights (11-20) are monitored electronically through a centralized fire alarm system. In Brisson Hall, Chappuis Hall, Conmy Hall, and Tocik Hall, the smoke detectors located in hallways and lounges are monitored electronically through a centralized fire alarm system. Room smoke detectors are stand alone units which sound locally.

Student residence halls are equipped with visual strobe lights for compliance with the Americans with Disability Act. Upon activation of the fire alarm system, all strobe lights flash. Initiating devices for fire alarms are both manual and automatic. All cam-

pus buildings are equipped with manual pull stations. Activation of a fire alarm is via pull station or smoke/heat detection which sounds an alarm in all rooms and apartments inside a building. All fire alarm systems have secondary back-up which is powered through generator or battery. All fire alarm systems and their component parts (pull stations, strobe lights, smoke/heat detectors and sounders) are thoroughly inspected annually per NFPA code by a certified technician.

On-Campus Student Housing Sprinkler Systems

Aviat Hall, Conmy Hall, DeChantal Hall, Donahue Hall, Tocik Hall, and Welsh Hall have automatic wet pipe sprinkler systems. Brisson Hall, Chappuis Hall, and the University Heights student apartments do not have sprinkler systems. All sprinkler systems and their component parts (piping, main control valves, alarm check valves, drain valves, water flow alarms, pressure gauges, and hangers) are thoroughly inspected annually per NFPA code by a certified technician. The sprinkler systems comply with NFPA 25 and 13.

Fire Extinguishers

Fire extinguishers are located in all hallways and common areas of all campus buildings. Multi-class (ABC), multi-purpose dry chemical fire extinguishers are provided in all residence halls and the student apartment complexes. Fire extinguishers are inspected monthly and annually per OSHA regulations by a certified fire suppression technician.

Per NFPA 10 and OSHA 29 CFR 1910.157, fire extinguishers receive six year maintenance and are hydrostatically tested every 5 or 12 years, depending on the type of fire extinguisher.

Fire Safety Training & Drills

Resident advisors (RA's) and residence hall directors (RHD's) attend mandatory fire extinguisher, fire safety and evacuation training at the beginning of each school year. The public safety coordinator also provides this same annual training to facilities, maintenance, and the university police, providing practical hands on experience with the fire alarm systems, fire extinguishers and evacuation procedures.

The Office of Residence Life staff conducts resident floor meetings at the start of the school year to review fire safety regulations and emergency procedures. Residence life staff are also responsible for verifying the presence of accurate evacuation route floor plans, and working condition of all fire safety equipment on their assigned floor. The University makes every effort to repair or replace damaged fire safety equipment in a timely manner.

At least one fire drill is conducted each semester by the safety coordinator in all on-campus residence housing. Students, as well as guests, are required to evacuate buildings during fire alarms and to follow posted procedures for fire and emergencies. Lack of cooperation is considered a serious matter and students who refuse to evacuate a building will be subject to disciplinary action. To ensure that students evacuate the building when a fire alarm is sounded, the RA's are responsible for verbally instructing residents to evacuate, knocking on doors while exiting the building.

When a fire alarm sounds, students should leave the building as quickly as possible through the nearest safe exit, proceeding to the designated evacuation location to check in with residence life staff. Each building is assigned a designated evacuation assembly location at least 150 feet from the building. The RA/RHD is responsible for conducting a roll-call of students on their floor. This information is then given to emergency responders. Assistance is provided

to students with special needs during an evacuation. Additional evacuation instructions can be found in the on-line DSU Student Handbook.

Emergency evacuation floor plans are posted in all residence halls and student apartment buildings. Safety bulletin boards with fire safety and evacuation information are also located in all on-campus housing.

Fire drills are reviewed and evaluated by the safety coordinator. A report is prepared and presented at the monthly safety committee meeting.

Fire Safety Policy

DeSales University has a policy prohibiting open flames and appliances with exposed heating elements.

Smoking is strictly prohibited inside all University buildings, including residence halls. Designated smoking areas have been established 15 feet away from entryways. Smoking receptacles are provided in these areas.

The following items are prohibited in all on-campus housing: Open flames, candles, incense, fireworks, flammable liquids and gases, appliances containing exposed heating elements (space heaters, ovens, toasters, electric grills, hot plates, etc.), kerosene, sun bulbs, lava lamps, alcohol, oil, halogen lamps, and flammable holiday decorations such as live trees and wreaths made from boughs. Only University wiring is allowed in on-campus housing with the following exceptions: UL listed and approved, fused power strips with cords 12 feet or less and UL listed and approved extension cords. Power strips may not be used in series to gain greater length. Electrical extension cords should not be routed unsafely under carpets, in pathways or through doorways. Extension cords may not be secured in place by tacking, nailing or taping. All electrical cords must be in good

condition with no signs of fraying, splicing or taping. Splicing together of extension cords is not allowed, nor is the plugging together of multiple extension cords. If the cord on an appliance has a three-pronged adapter, the extension cord must also be three pronged. Non-breaker multi-outlet devices, such as cubes, are also prohibited.

Grills, chimineas and fire pits are only permitted on the patios at the University Heights student apartments. Propane tanks and lighter fluid must be stored outside.

Future Fire Safety Plans

DeSales University is committed to the safety and well-being of all members of our community. Future fire safety plans include the installation of sprinkler systems in Brisson and Chappuis Halls and all three University Heights student apartment complexes by 2015.

The University five-year plan includes improvements to the fire alarm systems in the following buildings: Brisson Hall, Chappuis Hall, Conmy Hall and Tocik Hall. Residence hall room smoke detectors will be tied into the centralized fire alarm system which will enable them to be monitored electronically, instead of just sounding locally as stand alone units.

Fire Log

A fire log of all reported fires is maintained in the safety office, located in the McShea Student Center. The safety coordinator maintains this written log which records the date, nature, time and general location of all on-campus fires.

The facilities safety office prepares this report in compliance with section 485(i) of the Higher Education Opportunity Act, otherwise known as the Campus Fire Safety Right-to-Know Act. All currently registered students and employees are notified annually about the availability of the Annual Fire Report. The report is available on-line at the following website: www.desales.edu/assets/desales/Police/2010SecurityReport.pdf. Copies of the annual fire report may also be obtained by contacting the facilities safety office, located in the McShea Student Center or by calling 610.282.1100, ext. 1717.

2009 RESIDENCE HALL FIRE STATISTICS

Residence hall	Fires	Injuries Requiring Medical Attention	Deaths	Value of Damaged Property	Cause of Fire
Aviat Hall	0	0	0	NA	NA
Brisson Hall	0	0	0	NA	NA
Chappuis Hall	0	0	0	NA	NA
Commy Hall	0	0	0	NA	NA
DeChantel Hall	0	0	0	NA	NA
Donahue Hall	0	0	0	NA	NA
Tock Hall	0	0	0	NA	NA
University Heights I	0	0	0	NA	NA
University Heights II	0	0	0	NA	NA
University Heights III	0	0	0	NA	NA
Welsh Hall	1	0	0	0	microwave melted plastic cup

2008 RESIDENCE HALL FIRE STATISTICS

Residence hall	Fires	Injuries Requiring Medical Attention	Deaths	Value of Damaged Property	Cause of Fire
Aviat Hall	0	0	0	NA	NA
Brisson Hall	1	0	0	\$125	Improper disposal of cigarette
Chappuis Hall	0	0	0	NA	NA
Commy Hall	0	0	0	NA	NA
DeChantel Hall	0	0	0	NA	NA
Donahue Hall	0	0	0	NA	NA
Tock Hall	0	0	0	NA	NA
University Heights I	0	0	0	NA	NA
University Heights II	0	0	0	NA	NA
University Heights III	0	0	0	NA	NA
Welsh Hall	0	0	0	NA	NA

2007 RESIDENCE HALL FIRE STATISTICS

Residence hall	Fires	Injuries Requiring Medical Attention	Deaths	Value of Damaged Property	Cause of Fire
Aviat Hall	0	0	0	NA	NA
Brisson Hall	0	0	0	NA	NA
Chappuis Hall	0	0	0	NA	NA
Commy Hall	0	0	0	NA	NA
DeChantel Hall	0	0	0	NA	NA
Donahue Hall	0	0	0	NA	NA
Tock Hall	0	0	0	NA	NA
University Heights I	0	0	0	NA	NA
University Heights II	0	0	0	NA	NA
University Heights III	0	0	0	NA	NA
Welsh Hall	0	0	0	NA	NA

EMERGENCY PHONE NUMBERS

University Police:

**From a campus phone,
dial ext. 1250 or 911.**

**From a cellular or
off-campus phone, dial
610.282.1100, ext. 1250**

Confidential Crime Tip Line:

**For anonymous reporting,
dial ext. 1488. For crimes
in progress, dial 911**

24 HR VICTIM HOTLINE

**If you are a victim of a sexual assault
and are unsure what to do or who
to call, dial 484.223.9619.**

**All information will be treated as
confidential upon request.**