SUMMER THEATRE INSTITUTE AT DESALES UNIVERSITY
HOUSING CONTRACT

Conditions of Occupancy: The following regulations have been instituted by the University and STI to insure that students may have safe and comfortable accommodations, and that the rights and welfare of all will be protected. While the reasons for most of the regulations are obvious, students should not hesitate to contact STI if they desire clarification. Violations of these regulations may result in disciplinary action. Please keep the first two pages for your records and returned the signed portion to STI.

1. FIRE SAFETY AND EQUIPMENT. Fire equipment is to be used only as necessary in case of fire. Its use or misuse must be reported immediately so that it may be restored to useful condition without unnecessary delay. Anyone identified as being responsible for tampering with or theft of any University-owned Fire Extinguisher or other fire apparatus in any residence will be subject to disciplinary action. Students may not decorate their rooms with combustible materials. Decorations or furniture must never hinder exit from a room. Lack of cooperation during fire drills or alarms will be considered a severe security violation and will be dealt with accordingly.

2. TELEPHONES. Misuse of telephone equipment may result in disciplinary action by the University.

3. DRUGS and ALCOHOL. Possession, distribution, sale or use of drugs or alcohol is strictly prohibited and will result in immediate expulsion from residence and from the program. The University reserves the right to report to law enforcement agencies individuals using, selling or distributing drugs, and it reminds students that persons who violate civil law are subject to prosecution.

4. CURFEW. In order to maintain conditions conducive to safety, appropriate behavior, academic and creative achievement, and the overall well-being of the students, a curfew will be established and maintained in the residence hall. Residential participants must be in the residence hall by 10:00pm each evening. The only exceptions will be evenings when STI-sponsored activities run later than 10:00pm, in which case a revised curfew will be established. A second curfew (“Curfew Two”) refers to the time at which residential students must retire to their rooms. Normally, this will be 11:00pm.

5. QUIET HOURS. From 3:45 pm to 5:15 pm and 10:00 pm to 7:00 am, all students are to maintain quiet hours in the residence.

6. GUESTS. Guests may be entertained in residences only under the provisions specified herein. All guests who are not STI residential students are the responsibility of their host. Any damage to University facilities caused by these guests will be charged to the host. A resident must seek the permission of his/her roommate before having a guest in the room. Any resident entertaining ANYONE of the opposite sex in their room is prohibited from closing the door to the room at any time during the visit. In such a case, the door must remain open to the widest position. All guests must leave the residence hall at the onset of curfew. Under no circumstances will any guest stay overnight. Under no circumstances will any guest be admitted without a host escort. Guests may not move about the residence hall without the host or hostess whom they are visiting.

7. INTERPERSONAL RELATIONSHIPS. Because the full expression of love through sexual union requires the commitment to a total living and sharing together of two persons in marriage, the University believes that sexual union should occur only in marriage. Sexual contact of any kind is prohibited and will result in immediate dismissal from the program.

8. SEXUAL HARASSMENT. It is the policy of DeSales University that no member of the University community may sexually harass another. Any student will be subject to disciplinary action, including dismissal, for violation of this policy. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when: a) submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s education; or b) submission to or rejection of such conduct by an individual is used as the basis for academic decisions affecting that individual; or c) such conduct has the purpose or effect of substantially interfering with an individual’s academic performance or creating an intimidating, hostile, or offensive educational or living environment.

9. HAZARDOUS MATERIALS. Firearms, air guns, and other hazardous materials, including ammunition, firecrackers, gunpowder, and chemicals are strictly prohibited and if found in residences will be confiscated and the owner subject to disciplinary action. Use of lighted candles or kerosene lamps is prohibited, as is the use of halogen lamps, sun lamp bulbs and the burning of incense.

10. PETS. Residents are not permitted to keep pets on campus.

11. ELECTRICAL APPLIANCES. Appliances containing heating elements, with the exception of a “hot pot” with thermostat control, may not be used in student rooms. Hot plates, heaters, toaster ovens, etc., pose distinct fire hazards. Radios, stereos, hairdryers, microwave ovens, dorm-sized refrigerators and televisions are permitted, provided they are operated with the
proper regard for quiet hours and do not disturb other residents. Sound reproducing equipment must not be placed in or near an open window. Outside antennas are not permitted.

12. ROOM CARE AND DECORATION. Students are expected to keep their rooms clean and to cooperate in keeping the lounges and corridors in satisfactory condition. Decals, pictures, posters, stickers, labels, etc., which are fastened to walls, doors, woodwork, and ceilings, must be removable without damage to paint or finished surfaces of the room. Pictures, decorations, etc. should be hung or attached with the materials that are available in the University Bookstore called “Hold-it” or “Plasti-tak”. Double-faced tape, Scotch tape, and masking tape will damage walls causing possible assessment for damage. Writing instruments must not be used on any building surface.

13. UNIVERSITY FURNITURE. University furniture is not to be moved from rooms. Furniture may not be removed from lounges or other common areas to student rooms for any reason.

14. INSPECTION. Inspections will be conducted at the beginning and end of the program to establish the basis for assessing damage. If illegal or hazardous items are found at this time, they will be removed and a list will be left in the room.

15. ASSESSMENT FOR DAMAGE. Residents will be held responsible for any damage done in their rooms or to any part of the residence hall and its equipment. When damage occurs in the public area, and individuals responsible cannot be determined, it will be billed on a per capita basis to the students in that area. Willful destruction of property is cause for disciplinary action.

16. ROOM CHANGES. No student will be allowed to exchange a room or substitute one occupant for another without permission from the Director of STI.

17. SECURITY. Actions which compromise the security of residents or living areas will subject the individuals responsible to disciplinary action.

18. HALL SPORTS. Hall sports are prohibited. Recreational activities, such as those involving hard balls, may not be played in areas which are potentially hazardous to a residence hall or its occupants. Games utilizing balls, Frisbees, or other potentially destructive objects may not be played in or near the residence halls.

19. RESTRICTED AREAS. Residents should be aware that the University specifically prohibits entrance into restricted areas such as roofs, mechanical equipment rooms, buildings closed for vacation, etc. STI students are strictly prohibited from entering residence halls used by other groups. Further, STI students are not to enter the Labuda Center for the Performing Arts, other than for STI scheduled activities. These offenses are punishable by formal disciplinary action, including dismissal.

20. KEYS/ENTRY CARDS. The unauthorized possession, alteration, or defacement of any key/entry card and the illegal entry of any room by any means, are strictly forbidden under penalty of disciplinary action up to and including dismissal. Lost keys must be promptly reported. Upon notification of a lost room key, the student responsible will be billed $50 for a lock replacement. All keys must be returned within the 24 hour period after termination of lease or permanent withdrawal from a room. The penalty for late return of keys is $35 per key/entry card.

21. STUDENT PROPERTY. The safekeeping of student property is the responsibility of each individual student. Rooms should be locked at all times and valuable property secured. The University is not responsible for loss or damage from any cause to the personal property of residents. Students are urged to confirm whether they are covered under their parent’s homeowners’ insurance policy and to make arrangements for additional insurance coverage if necessary. The University does not assume responsibility for damage or loss of personal property of residents due to fire, flood, theft, or other causes. Loss or theft should be reported immediately to University Police and then to the Director of STI.

22. DISMISSAL. The following acts may result in dismissal from the program without refund: sale, use, distribution or possession of drugs or alcohol; tampering with fire safety equipment; tampering with residence hall security measures; vandalism; violence/assault or the threat of same; arson; possession of firearms, weapons or explosives; violations of guest regulations; lewd or indecent behavior, including violation of the policy on interpersonal relationships or the policy on sexual harassment; sexual assault; damage to or theft of property owned by the University or members of the University or violation of the policy on restricted areas.

23. GENERAL PROVISION. The University reserves the right to change the above regulations or make rules as it deems necessary for the protection of property and/or the general welfare of the residents.
1. TERMS OF LEASE. The student’s contract will be in effect for the period June 27th, 2010 through July 9th, 2010 or July 12th, 2010 through July 23rd, 2010.

2. BEGINNING OF OCCUPANCY. No room shall be occupied prior to 2:00pm before the first day of classes without the specific permission of the Director of STI. Students may move into their residence hall on Sunday, June 29th, 2010, between 2:00 and 4:00pm or on July 11th, 2010 between 2:00 and 4:00pm. Classes begin for all students on Monday, June 28th, 2010 or Monday July 12, 2010.

3. TERMINATION OF OCCUPANCY. Students must move out of their residence hall and the room must be relinquished by 10:00pm, Friday, July 9th, 2010 or Friday July 23rd, 2010.

4. TERMINATION OF LEASE. The University may terminate a lease and take possession of a room at any time (a) for violation of the Residence Regulations; (b) for the violation of any University regulation, including disorderly conduct, interference with the rights and privileges of other residents, destruction of property, or conduct unbecoming a member of a University community; (c) whenever the connection of the lessee with the University as a student is terminated. Conduct occurring in a University residence which involves flagrant disregard for the laws of the general community and may infringe on the rights of others to safe and secure enjoyment of the use of University residential facilities shall be grounds for termination of a student’s lease. If the University terminates a lease for any of the reasons noted above, there will be no refund of room rent.

5. TERMINATION OF OCCUPANCY AT END OF LEASE. It is expected that rooms will be left in the same condition at the end of the program as they were when first occupied. All personal belongings must be removed from rooms. Trash must be swept up and placed in containers. Pictures, decals, etc. must be removed from building surfaces. All University-owned furniture and furnishings must be present in the room and properly assembled. Privately owned furniture must be removed by the last day of the contract period. Should a room require more than the normal amount of clean-up by the University at the end of the program, a bill for the extra amount will be charged to the student or students involved.

6. RIGHT OF ENTRY. Authorized personnel may enter the room at any time for the purpose of inspection, repair, maintenance, or insuring the safety of residents. A residential counselor may enter a room after knocking and announcing, if there are reasonable grounds to believe that residence hall regulations are being violated.

7. SMOKING. Medical evidence clearly shows that smoking is harmful to the health of smokers and may be harmful to others nearby. Furthermore, for performing artists, smoking can impede the actor’s capacity to actualize the training. For your health and safety, all residence halls are designated non-smoking. Any minor wishing to smoke on University grounds will require a permission slip from a parent or guardian.

SIGN AND RETURN THIS COPY
I have read the Housing Contract, Conditions of Occupancy and Terms of Residence Contract and agree to the terms listed above.

_____________________________________________                               ____________________________________
(Signature of parent/guardian)                                                                                                   (Print name)

_____________________________________________                               ____________________________________
(Signature of applicant)                                                                                                        (Print name)

______________________________________________
(Date)

Return to:
Summer Theatre Institute at DeSales University, 2755 Station Avenue, Center Valley, PA 18034-9658
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3. TERMINATION OF OCCUPANCY. Students must move out of their residence hall and the room must be relinquished by 10:00pm, Friday, July 23rd, 2010.

4. TERMINATION OF LEASE. The University may terminate a lease and take possession of a room at any time (a) for violation of the Residence Regulations; (b) for the violation of any University regulation, including disorderly conduct, interference with the rights and privileges of other residents, destruction of property, or conduct unbecoming of a member of a University community; (c) whenever the connection of the lessee with the University as a student is terminated. Conduct occurring in a University residence which involves flagrant disregard for the laws of the general community and may infringe on the rights of others to safe and secure enjoyment of the use of University residential facilities shall be grounds for termination of a student’s lease. If the University terminates a lease for any of the reasons noted above, there will be no refund of room rent.

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(Signature of applicant)  (Print name)

_____________________________________________
(Date)

Return to:
Summer Theatre Institute at DeSales University, 2755 Station Avenue, Center Valley, PA 18034-9658

- 4 -
1. **TERMS OF LEASE.** The student’s contract will be in effect for the period July 11th, 2010 through July 23rd, 2010.

2. **BEGINNING OF OCCUPANCY.** No room shall be occupied prior to 2:00 pm before the first day of classes without the specific permission of the Director of STI. Students may move into their residence hall on Sunday, July 11th, 2010, between 2:00 and 4:00 pm. Classes begin for all students on Monday, July 12th, 2009.

3. **TERMINATION OF OCCUPANCY.** Students must move out of their residence hall and the room must be relinquished by 10:00 pm, Friday, July 23rd, 2010.

4. **TERMINATION OF LEASE.** The University may terminate a lease and take possession of a room at any time (a) for violation of the Residence Regulations; (b) for the violation of any University regulation, including disorderly conduct, interference with the rights and privileges of other residents, destruction of property, or conduct unbecoming of a member of a University community; (c) whenever the connection of the lessee with the University as a student is terminated. Conduct occurring in a University residence which involves flagrant disregard for the laws of the general community and may infringe on the rights of others to safe and secure enjoyment of the use of University residential facilities shall be grounds for termination of a student’s lease. If the University terminates a lease for any of the reasons noted above, there will be no refund of room rent.

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